

District 4-H Project Development Committees

Purpose: To develop high quality opportunities in these major project areas which allows 4-H members and leaders to reach their goals.

- Objectives:**
1. Promote project objectives
 2. Provide training opportunities for members and leaders
 3. Promote quality resource materials for the project

Requirements of Project Development Committee Structure:

1. Membership is open to all volunteers (adults and youth).
2. Committees will be advised by two Extension agents serving as co-advisors. Agents will serve a two year term with only one agent rotating off each year.
3. Requirements for officer elections for project development committees are:
 - A. **A minimum of 5 youth must be in attendance at the Project Development Committee for officer elections to be held.** (This policy mirrors the requirements of a 4-H club)
 - B. Officer positions will be: Chairman, Vice-Chairman and Secretary. **Only 2 youth from the same county may be elected to the officer positions.**
 - C. The Chairman of the committee must be **an intermediate or senior** age 4-H member. If no intermediates or seniors attend the meeting, no officers will be elected.
 - D. The Vice-Chairman and Secretary can be a Junior, Intermediate or Senior age 4-H member.
 - E. District Council officers are not eligible to serve as an officer of a project development committee.
 - F. 4-H members may run for office in only one committee meeting therefore; a 4-H member may not serve as an officer of more than one project development committee/task force each year.
 - G. A 4-H member cannot hold the same office in the same committee two years in a row.
 - H. Only the 4-H members present in each committee meeting will vote when electing officers.

Meetings:

1. The committee will meet as necessary to carry out their responsibilities if officers are elected.
2. A general meeting of all committees/groups will be held once a year during the Fall Meeting for the primary purpose of educational training in that project area. **Agent co-advisors will work with officers (if applicable) to plan a training.** All Project Committee officer teams should plan an training or activity during the year for their respective project group.
3. Additional time will be allowed for officer elections and giving reports on the year's accomplishments (if applicable).
4. Project Committees must provide an informational flyer or letter at least **60 days prior to a planned training or activity** to the District Office so that counties can market the event adequately through their newsletters and other media.
5. All volunteers (youth and adult) will have a vote on anything requiring a vote except officer elections (see item H under Requirements of Project Development Committee Structure).

Recommendation Procedures:

Committee recommendations shall be submitted to the District 7 4-H Program Development committee in writing for consideration. The committee meets twice a year in September and February/March. Mail recommendations to:

District 7 4-H Program Development Committee
C/O Charla Bading
7887 US Highway 87 N
San Angelo, TX 76901

District 7 Project Development Committees are:

Beef	Foods and Nutrition	Sheep/Goats
Clothing	Horse	Shooting Sports
Consumer Education	Photography	Swine