

Memorandum

TO: District 7 County Extension Agents

SUBJECT: 2017 District 7 4-H Leadership Lab
Theme: "There Ain't No Mountain High Enough!"

OBJECTIVE: Leadership Lab is for delegates to bring back to the county what they have learned in order to train others. All agents are encouraged to work with teens who attend to see how you can integrate what they learned into the county program.

EVENT DATE: June 27th - June 30th (Tuesday- Friday)

LOCATION: Apendale Mountain Retreat Center
Cloud Croft, New Mexico

ENTRY DEADLINE: **REGISTRATION DEADLINE ON 4-H CONNECT: June 12th, 2017:**

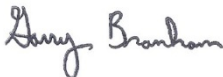
- 4-H Connect Registration - Open May 28th – June 12th
 - Late Registration – June 13th – 14th

DUE TO THE DISTRICT OFFICE BY JUNE 13th:

- County Entry Form (Due to District Office)
- Release Forms (Due to District Office)
- Council Applications (Due to District Office)

Please find the Guidelines, Rules and Regulations for this event on the following pages. Please contact the District 7 Office if you have any questions or concerns.

Sincerely,



Garry Branham
District Specialist – 4-H & Youth Development

cc: Marty Gibbs

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DISTRICT 7 4-H LEADERSHIP LAB

PARTICIPANT AGE

The participant must be at least **13 years of age** by the date of Leadership Lab.

FEES

The cost will be \$300 per person for youths and adult chaperones. This includes all meals beginning with dinner on Tuesday and ending with breakfast on Friday, insurance, activity fees, lodging and facility use fees. **NO REFUNDS** after registration has been made on 4-H Connect.

Chaperones:

We must abide by the 1:8 ratios for adult chaperones. Program assistance and Adult summer interns are welcome to attend.

RELEASE FORMS

Every participant, **youth and adult**, will complete a Health and Release form packet. Health and Release forms will be made available during the 4-H Connect registration process and on our website.

- **Original forms must be submitted to the District Office by the due date which will be turned into the 4-H center**
- **A copy of these forms should accompany the participant to and from camp.**

TRANSPORTATION

Buses will be used to transport participants to and from Lab. Counties are responsible for arranging transportation to the bus pick up location.

- Both buses will originate from the Texas A&M AgriLife Research & Extension Center in San Angelo on US Highway 87 North.
- Drop-off on Tuesday, June 27th – Bring a sack lunch
 - Participants arrive by 7:30 AM (busses leaving at 8:00 AM Sharp!)
- Pick-up on Friday, June 28th
 - Arrival time to be announced...

DRESS CODE

NO: “Daisy Duke” shorts, halter tops, spaghetti string tops, shirts/pants that show mid-riff, or clothing/caps etc. that advertises alcohol, tobacco products or anything else that is not appropriate. Please counsel your 4-Hers about bringing appropriate clothing.

AGENTS

Agents, you are not on vacation. You are here to build kids up and insure that they have the best camp experience possible. Please take your job very seriously. You will need to register through 4-H Connect and complete the Health & Release Forms.

WHAT TO BRING

- Sack lunch for Tuesday, Pillow, Extra Long Twin Sheet, Blanket/Sleeping Bag, Towels, Washcloths
- Personal Hygiene Items
- Sturdy Shoes, Sunscreen, Chapstick, Light Jacket, Flashlight, Poncho
- Counties will be asked to bring **Chips or Cookies** for camp which will be collected when loading the bus. **Assignments will be made after registration has been received.**

WHAT NOT TO BRING

- Electronic Devices (including, but not limited to, cell phones, music players, video games, etc)
- Fireworks, Ropes, Roping Dummies, Water Balloons, Water Guns, Silly String, etc.
- Expensive jewelry/accessories
- Excessive food/drinks

Detailed Schedule

To be announced.

ELECTION OF OFFICERS

One of the major events of lab will be the election of officers for the District 7 4-H Council. Interested applicants should submit one copy of the *District 7 4-H Council Officer Application Form* to the District Office by the due date. All applicants (if eligible according to standing rules) will be presented as candidates for the office(s) they choose. Nomination from the floor will not be accepted. All eligible applicants will be introduced and allowed the opportunity to give a talk on 4-H, the length of which will be up to three (3) minutes. Election will be done by secret ballot. An interview will also be conducted for each candidate running for office. Each candidate can bring one poster board size campaign poster - NO candy, gum, buttons, giveaways, etc. will be allowed.

Each person running for an office will receive more details from the District Office concerning the election.

*** If you are running for office, you are expected to add the required dates to your personal calendar.**

REQUIRED WORKSHOPS/TRAINING

The District Council President, 1st Vice-President and Delegate-at-Large also serve as State Officers on the Texas 4-H Council and must be 16 years of age and not reached their 19th birthday on or before **August 31, 2017**. Must also be in the 10th, 11th, or 12th grade for the year serving on Texas 4-H Council. **State Officers are required to attend the State 4-H Council workshop.** If you cannot attend this training you **cannot** run for these three offices.

- **State 4-H Council Workshop July 23-26, 2017 at Texas 4-H Center - Brownwood**

All other officers must be 15 years of age and not reached their 19th birthday on or before August 31, 2017. **All District 7 Officers are required to attend the events outlined in the District Council Agreement.]**

- **Statewide District Council Retreat July 25- 27, 2017 Texas 4-H Center- Brownwood**

INTERVIEW FOR OFFICER CANDIDATE RULES

- Each interview shall be no longer than six (6) minutes in length and shall be conducted during the allotted time for interviews.
- The interviewers shall be facilitated by the three officers who currently represent the District on the Texas 4-H Council: President, 1st Vice-President and Delegate-at-Large. The council advisors shall be present to monitor the interview. Interviews will take place in front of all voting delegates.
- If a current State Council Officer is running for a lower office the next year, he or she will not be allowed to conduct the interview.
- There will be four (4) questions per interview – three (3) predetermined questions related to the applicants leadership, community service and project work and one (1) question that will be

drawn from a list of questions. All questions shall pertain to 4-H, the resume submitted by the delegate or the candidates future plans for the District after obtaining a position on Council.

- The dress for the interview shall be Professional Casual.
- Every candidate running for office must be present at District 7 Leadership Lab to participate in the speech and interview portion to become an officer.

Insurance

Insurance will be provided by Texas 4-H for Leadership Lab.