

Leaders 4 Life Skill-A-Thon

Sample Letter of Communication

March 25, 2010

Dear _____ County 4-H Council members,

On behalf of the Relay For Life Planning Committee, I want to express my thanks to your group for participating in the 2010 Relay For Life! Your team raised the most money this year, with your donations totaling \$2,500. The 4-H program is always so generous. Your team is a motivated group, and they did a great job of fundraising.

In addition to entering a team, we also appreciate that the _____ County 4-H Council provided water and snacks for the teams during the Relay For Life event. We could not have done it without this thoughtful and necessary gift!

It is young people like you who give this world HOPE for the future! We are so proud to have young people of your caliber in our community. We look forward to working with you again next year!

Thanks again!

Mrs. Lela Waters

Relay For Life Chairman, _____ County