

August 2017

Memorandum

TO: District 7 County Extension Agents

SUBJECT: 2016 4-H Gold Star Award Banquet

EVENT DATE: Monday, October 30, 2017
6:30 PM – Arrive
7:00 PM – Banquet Begins


LOCATION: Bill Franklin Center
Corner of Hwy 206 & 5th Avenue
Coleman, Texas

ENTRY DEADLINE: **DUE TO THE DISTRICT OFFICE OCTOBER 10, 2017:**

- Friend of 4-H Nomination Form
- Honoree Script, Information Form
- Photographs of Honoree
- County Reservation Form

Please find Information for this event on the following pages. Please contact the District 7 Office if you have any questions or concerns.

Sincerely,



Garry Branham
District Specialist – 4-H & Youth Development

GB:ew
cc: Marty Gibbs

Attachment



4-H and Youth Development
Texas A&M AgriLife Extension Service
7887 US Highway 87 North | San Angelo, Texas 76901

Tel. 325-653-4576 | Fax. 325-655-7791 | <http://d74-h.tamu.edu>

DISTRICT 7 GOLD STAR AWARD BANQUET



INVITATIONS

Invitations will be sent to special guests, media representatives and all County Judges in October. Please review the invitation list for any corrections or additions that need to be made to those in your area. If you have key leaders or special Friends of 4-H in your county who should be invited, please notify us. We will be glad to add them to the list. Please contact Emily with these changes.

Honorees and their parents will NOT be sent a printed invitation. **It is the COUNTY'S responsibility to inform the honoree of the Awards Banquet at the appropriate time.**

SUBMISSIONS

Please submit the following items to the District Office for each honoree:

- **Prepared Script: E-mail** a script to Emily at emily.walter@ag.tamu.edu, with only 3 or 4 sentences, including such things as meaningful or humorous experiences; who has most influenced their 4-H career and why; why the 4-H member has stayed in 4-H; or what 4-H experience they would repeat. Please avoid a script listing projects completed and leadership experiences, those will be included in the printed program.

Information for the Printed Program: Complete the "District 7 Gold Star Honoree" form. You can either e-mail or fax this form to Emily!

- **Photographs of the Honoree:** Please provide two different pictures of each Gold Star Honoree. A power point presentation will be put together featuring the honorees. Please e-mail an electronic copy to Emily of the following two types of photos:
 1. Head and shoulder shot of the honoree (like a school picture)
 2. Action shot of the honoree engaged in leadership, community service, project work or other 4-H activity.

FRIEND OF 4-H

At the banquet we will again honor an individual or business who has been a Friend of 4-H for the District. This recognition should go to individuals other than 4-H leaders who are in a supportive role to the total District 7 4-H Program. **These should be multi-county or district wide nominations only.** Please submit written nominations of those whom you believe should be considered to the District Office. Complete the "District 7 Friend of 4-H" form, then either e-mail or fax this form to Emily! Include a summary of their participation, contributions or service. The District office will send a notification when recipient is selected. We urge you to submit nominations for this award.

RESERVATIONS

The area Electric Co-ops that serve the counties in our district will provide meals for the following people from your county:

- All Honorees
- Parents of Honorees
- County Extension Agents and their Spouse
- Invited Guests

Extra meal reservations for guests will be \$20 per person. A COUNTY check for additional meals must accompany the reservation form. Make checks payable to "Texas A&M AgriLife Extension Service". Purchased meals are transferable but NOT refundable. Return the completed County Reservation Form to the District Office by the due date.

If you have 'no shows' that have RSVP'd you will still be responsible for the cost of their meal. We have to pay for the number that we give to the caterer.