

March 2020

# Memorandum

TO: District 7 Council Officer Candidates

SUBJECT: 2020 District 7 4-H Leadership Lab Campaign and Election

We are pleased that you are applying to be a District 7 Council Officer. As an officer candidate you will be participating in a speech and an interview. **Interview will immediately follow Speech for each Candidate.**

**Speech:** Your speech should be prepared ahead of time and rehearsed. You are allowed **3 minutes** for your speech. Topics can include but are not limited to, “What 4-H means to me”, “Why I want to be a Council Officer”, “Why I joined 4-H”, etc. Please do not just list your accomplishments – speeches should show some creativity.

**Interview:** There will be four questions per interview - three predetermined questions related to the applicant’s leadership, community service and project work and one question that will be draw from a list of questions. Interviews will be conducted in front of all voting delegates.

*Dress for the interview & speech will be professional casual.*

Questions:

1. What is your most important leadership trait and how have you used it in the 4-H program or working with other people?
2. Why community service is important and what community service project have you been involved in that had the most meaning?
3. What is your favorite project and why?
4. This question will be drawn from a list of questions and asked impromptu.

Posters **WILL** be allowed this year (if desired). You **MAY NOT** have any flyers, handouts or giveaways (such as buttons, tags, candy, etc.). Candidates will have the opportunity to campaign for the office they are seeking during Leadership Lab. The elections are held by secret ballot. You should be familiar with the District 7 4-H Standing Rules, which have been included for your review. For each office the two candidates receiving the most votes will be brought back for a runoff. A tie in the first vote could result in more than two candidates in the runoff.

Remember, as a District Council Officer, you are agreeing to serve as a role model for 4-H members across the District. You will need to attend various District 4-H activities and serve as an advisor to one of the council committees. There could be personal expenses involved in attending these activities. We have **NO** District funds for this purpose.

- Members previously serving on Texas 4-H Council cannot run for a District Council position.



4-H and Youth Development  
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### Rules for Officer Candidate Interviews

- Each interview shall be no longer than **six minutes in length** and shall be conducted during the allotted time for interviews.
- The interviewers shall be facilitated by the three officers who represent the District on the Texas 4-H Council: President, 1<sup>st</sup> Vice President, and Delegate at Large. The council advisors shall be present to monitor the interview. Interviews will take place in front of all voting delegates.
- Members that served on State 4-H Council the previous year are not eligible to run for District Council.
- There will be four questions per interview - three predetermined questions related to the applicant's leadership, community service and project work and one question that will be drawn from a list of questions. All questions shall pertain to 4-H, the résumé submitted by the delegate, or the candidate's future plans for the District after obtaining a position on council.
- Every candidate running for office must be present at District 7 4-H Leadership Lab to participate in the speech and interview portion to become an officer

District 7 has historically utilized the 4-H members that run for district office at Leadership Lab but do not get elected to help out with various district events. This group is called "District 7 4-H Leadership Ambassadors" and they will be utilized when possible at district events. We will have shirts made for them similar to the officer shirts so when they are representing District 7 they can look official.

The following 2 pages are the actual officer information application/contract and the list of tentative required dates for Officers and opportunities for Ambassadors.

If you have any questions concerning the procedures or responsibilities, please feel free to call our office.

Sincerely,



Garry Branham

District Specialist – 4-H & Youth Development

Cc: County Extension Agents concerned



### DISTRICT 7 4-H COUNCIL OFFICER APPLICATION

Name of 4-H Member: \_\_\_\_\_  
(First) (Middle) (Last)

Address: \_\_\_\_\_  
(Street or Route) (City) (Zip)

County: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Number of Years in 4-H: \_\_\_\_\_ Name of 4-H Club/Group: \_\_\_\_\_

M/F: \_\_\_\_\_ Age on August 31, **2020** (See age requirements in lab letter): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Grade in School: \_\_\_\_\_ Name of School: \_\_\_\_\_

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#### Office(s) you are interested in running for:

President	1 <sup>st</sup> Vice-President	2 <sup>nd</sup> Vice-President	3 <sup>rd</sup> Vice-President
Secretary	Public Relations	Parliamentarian	

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#### DISTRICT 7 4-H COUNCIL OFFICER and LEADERSHIP AMBASSADORS AGREEMENT

All elected officers are required to serve at 4 events during their service. Out of the 4 events they are only allowed to miss 1 event, and that should only be in the case of an emergency or unavoidable conflict. After the first event and that officer misses again, they will be removed from office.

**This is a commitment that should take priority if you are running for office. Do not run for office if you cannot make this commitment!**

#### “TENTATIVE” DATES

#### **DISTRICT 7 4-H OFFICER COMMITMENTS (REQUIRED):**

District 7 Fall Meeting, San Angelo	August 22, 2020
District Council Training & Planning Meeting	July 30, 2020
Gold Star Banquet, Coleman	October 26, 2020
Leadership Lab, Location TBA	June 23-25, 2021

#### **DISTRICT 7 4-H OFFICER OPPORTUNITIES (PREFERRED, BUT OPTIONAL):**

Junior and Intermediate Fashion Show, Burnet	July 14, 2020
District 7 Food Show, Abilene	November 19, 2020
District 7 Roundup, San Angelo	May 7, 2021

If you are elected as District President or First Vice-President you will serve on the Texas 4-H Council which will have additional requirements and opportunities:

**(See "Texas 4-H Council Membership Requirements" document for this information)**

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**\*Please note, it is VERY important to write all dates down in your personal calendar and make attendance a priority. Being elected to an officer position is an honor that only a few receive, and officers are expected to fulfill their expectations.**

Yes, I am aware of the responsibilities I am agreeing to and am committed to attending if elected to a District office.

Furthermore, if elected to the position of President or First Vice-President I can attend all State Council events and activities, in addition to the District responsibilities. If I do not attend the State 4-H Council workshop, I forfeit my position on the State Council.

Responsibility for travel arrangement and expenses, if there are any, will be the 4-H member's responsibility. Parents/Guardians and County Extension Agents need to work with District officers and State Councils' member on transportation. It is best if youth **DO NOT** drive themselves to 4-H events and activities.

Signatures required:

\_\_\_\_\_  
Officer Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Extension Agent

\_\_\_\_\_  
Date